

## RECORD OF PROCEEDINGS

### **THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, OCTOBER 8, 2012, IN THE TOWN HALL COMPLEX**

- CALL TO ORDER:** Mayor Irene called the meeting to order at 6:30p.m. The Pledge of Allegiance was recited. Roll call was taken, Council Members present were:  
Cm. Morris Booth  
Cm. Ken Casner  
Cm. Angie Hobbs  
Cm. Janeen Jones  
Also Present:  
Linda Crane, Clerk/Treasurer, John Larsen, Public Works Director, Bill Sherwood, Fire Chief
- CITIZEN/VISITORS:** John Zieger, CCEM, John Page, Robert Meyer
- APPROVE AGENDA:** Mayor Irene asked for amendments to the agenda under new business to include Union Telephone, Historic Landfill and WBC Planning Grant. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Booth seconded the motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.
- APPROVE MINUTES:** Mayor Irene asked for approval of the September 10, 2012 Regular Meeting Minutes. **Cm. Booth made a motion to approve the minutes of the September 10, 2012 Regular Meeting Minutes;** Cm. Jones seconded the motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.
- CITIZENS ADDRESSING THE COUNCIL:** John Zieger, Carbon County Emergency Management Coordinator address the Council concerning the County and Municipal Emergency Operations Plan. This is a plan the County is required to have in place and they have been working under the 1980's version. It has been updated and he is asking all municipalities and the county to sign a resolution adopting it. Some of the Council had not read the EOP so the resolution was tabled. Mr. Zieger presented the Town and the school with an emergency weather station he received through grant monies.
- REPORTS:** Reports were given by Fire Dept., SCWEMS, Water Dept., Public Works Dept., HCJPB, Park Board and Historic Trails RC&D.
- Fire Dept.: Chief Sherwood said they had to send the siren on the pumper truck out for repair. They are working on the stairway to assess the storage area. The fire department members have not discussed the purchase of the bucket truck by the town. There is an extraction training scheduled in the future. He told the Council the roto-mill has been smoothed out. Sherman Johnson with the County Road and Bridge bladed the area. P.W. Director Larsen can now move the sandbags to the area. Mayor Irene said he had heard that the county's mechanic was retiring and was aware of the service he offered the Fire Department. He wondered if the town should write a letter of support to replace this position. Chief Sherwood said to wait and see how they would handle replacing the position.
- SCWEMS: Bill Sherwood told the Council that the ambulance has had 61 runs this year.
- Water: Public Works Director Larsen told the Council the chlorination system is remaining steady. They are doing a comparison on the physical reading and the reading from the mosaic network to compare gallons used. There was a discussion on how long the water and sewer systems could run if there was a prolonged power outage. Director Larsen said the town was in compliance on our water and sewer systems. They have asked the DEQ to reevaluate our systems and we were dropped to a level 1 water treatment which covers the distribution systems and a level 1 sewer and collection. They are waiting for a confirmation in writing from the DEQ. John and Pat are both in compliance with their certifications.
- Public Works: Public Works Director Larsen said he had installed the well pump at the lagoon. He steam cleaned the lift station. The park sprinklers and restrooms have been winterized for the season. Council Member Casner asked if he had found an alternate spot for the traffic mirror. He suggested the corner next to the town hall and also asked if the children signage be moved from behind the pine tree so it is more visible. Larsen said he would start moving the sand bags to the fire department and would order the tarps to cover them.

HCJPB: Nothing to report from Rep. Booth. Mayor Irene said he had tried to contact Leonard Gonzales to work on the self audit and had not heard back. He also wanted to report that CCCOG's speaker for the November meeting will be Rebecca Dietrich and Bob Doctor.

Park Board: Work has been started on removing the volleyball court and installing the ice rink. Mayor Irene attended their meeting and they are discussing new projects for the Recreation Board grants. They are also looking for donations to purchase playground mulch.

HTRC&D: Clerk Crane reported there hasn't been any more information on dissolving the council and receiving a refund.

**TREASURER'S REPORT:** Treasurer Crane explained an adjustment of the Public Works Directors wage being broke out to the enterprise accounts. The adjustment is for July, August and September and is reflected in the September Treasurer Report. Treasurer Crane recommended approval of the treasurer's report. **Cm. Jones motioned to approve the treasurer's report;** Cm. Hobbs seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane presented the bills to be ratified and paid in the amount of \$22,310.56. **Cm. Booth motioned to approve the bills to be ratified and paid in the amount of \$22,310.56;** Cm. Jones seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

- **See attached list.**

**CORRESPONDENCE:** Correspondence was received from US Bank, Federal Reserve, City of Laramie, Department of Environmental Quality, EDC Minutes, State Engineers Office, and HCJPB Minutes. The Council discussed the State Engineer's letter concerning Elk Mountain Well #4. The Mayor ask that the clerk contact Gary Steele to see if this matter has been taken care of.

**OLD BUSINESS:** 2<sup>nd</sup> Reading Sanitation Ordinance: **Cm. Hobbs made a motion to pass Ordinance 12-07 An Ordinance Amending Chapter 7, Section 9 and 23, Regarding Garbage and Landfill Fees for the Town of Elk Mountain, Wyoming on second reading;** Cm. Jones seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

Consensus Funding: There is no word on the approval from the SLIB Board on the Consensus Funding.

WRD Community Assessment: Clerk Crane told the Council the assessment plans were complete.

**NEW BUSINESS:** Utility Billing Write-off: There are some utility accounts that are delinquent and to collect would mean going to a collection agency. The Council discussed writing them off the books. After discussion the item was tabled and they are planning a workshop to review the town ordinance on utilities.

Union Telephone: Union Telephone is laying fiber through town to their building. Under their franchise ordinance they requested the Council to approve the work. **Cm. Booth made a motion to allow Union Telephone per their agreement to lay fiber with a copy of the request and site plan be added to the original agreement and to comply with the stipulations of the original agreement;** Cm. Casner seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

Historic Landfill: The Mayor discussed the Historic Landfill with Gary Steele, PMPC and about money being available to mine and move our old landfill. These funds need a 25% match and he wanted the Council's input on how to start putting money away for this match. He said we are 12<sup>th</sup> on the list of landfills being looked at by the DEQ. Cm. Casner said the Council should hold off having the engineer give a cost until the landfill appropriations and remediation meeting in Casper. The Council decided to table the item until more information is known.

WBC Planning Grant: After discussion with Pat Robbins on applying for the WBC grant for the proposed community center her recommendation was to apply for a planning grant. This grant will pay for an engineer/architect to give a more accurate construction and O&M cost estimate and determine if there are any

environmental issues with the buildings. The grant has a 25% match, Cm. Hobbs ask where the money for the match would come from, the Mayor said from the engineering line item in the budget. **Cm. Booth made a motion to apply for the planning grant with a match up to \$5,000.00;** Cm. Jones seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Nay, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

ADJOURNMENT:

There being no further business to come before the council, **Cm. Hobbs made a motion to adjourn the meeting at 7:55 P.M.;** Cm. Booth seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye motion carried.

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Clerk

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Mayor