

**TOWN OF ELK MOUNTAIN  
WBC GRANT FEASIBILITY STUDY  
PRE-BID MEETING  
AUGUST 29, 2013, 1:00PM, TOWN HALL**

**CALL TO ORDER:** Mayor Irene called the meeting to order at 1:00pm

**Attendees:** Dale Buckingham, Dale Buckingham Architects, Dan Johnson, Noel Griffith, Jr. & Associates Architects, Pat Robbins, WBC, John Larsen, Public Work Director, Pat Eastman, Zoning, Reed Brannon, Angie Hobbs, Robert Meyer, Mayor Morgan Irene, Linda Crane, Clerk/Treasurer

Mayor Irene explained the project to the engineers in attendance; clarifying some items in the Scope of Services. Items included asbestos testing, if there is a need for a geo-tech survey, parking and value engineering. Pat Robbins stressed the need for the study to show feasibility to build and maintain as this study will help decide if the town should proceed with an application for a brick and mortar grant. The Mayor asked Ms. Robbins if the grant covered any equipment for the building. She said if the equipment was affixed to the building. The project may include using two funding sources one through the state and the other with the federal government; both being administered by the WBC.

The people in attendance toured the PW building, IOOF, proposed site, the Town Hall and senior center.

After a Q&A the meeting adjourned at 2:15pm

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Linda Crane, Clerk/Treasurer

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Mayor Morgan Irene