

**LIQUOR LICENSE RENEWAL HEARING**  
**MAY 12, 2014 TOWN HALL COMPLEX**

CALL TO ORDER: Mayor Irene called the hearing to order at 6:20PM.

Roll Call: Cm. Robert Meyer

Cm. John Page

Cm. Angie Hobbs arrived at 6:25PM

Absent: Cm. Janeen Jones

Also present: Linda Crane, Clerk, Al Santilli and Dan Ferrin

APPROVAL OF LICENSE: After a discussion on the paperwork related to Kenneth and Nancy Casner, DBA Elk Mountain Trading Company renewal and transfer of the license was tabled. The Council will meet June 2<sup>nd</sup> to further discuss the renewal.

**Cm. Page made a motion to approve the liquor license renewal of Susan and Arthur Havers, DBA Elk Mountain Hotel;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Nay, Cm. Page Aye, motion carried.

ADJOURNMENT OF HEARING: Mayor Irene adjourned the meeting at 6:27PM.

**RECORD OF PROCEEDINGS**

**THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY,**  
**MAY 12, 2014 IN THE TOWN HALL COMPLEX**

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30p.m. Pledge of Allegiance was recited.

Council Members present at roll call:

Cm. Angie Hobbs

Cm. Robert Meyer

Cm. John Page

Absent: Cm. Janeen Jones

Also Present: Linda Crane, Clerk/Treasurer, Bill Sherwood, Fire Chief, Ryan Lewis, Assistant Fire Chief, Pat Eastman, Water Superintendent

CITIZEN/VISITORS: Dan Ferrin, Al Santilli, Linda Edmonds, Joe Grillo, Ken Casner, Paul Kissinger

APPROVE AGENDA: Mayor Irene asked for approval of the agenda. Clerk Crane asked to add the HEM yearbook advertising to the agenda. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

APPROVE MINUTES: Mayor Irene asked for approval of the April 14, 2014 Regular Meeting Minutes. **Cm. Meyer made a motion to approve the April 14<sup>th</sup> Regular Meeting Minutes;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

CITIZENS ADDRESSING

THE COUNCIL:

Al Santilli said he would like to address the Council about some concerns with Balsam Street but said he would wait until the water project in that area was completed.

REPORTS:

Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Juvenile Services, CCEDB, CCVC

Fire Dept.: Chief Sherwood introduced Ryan Lewis as the new Assistant Fire Chief. Chief Sherwood reported that the department has been busy with accidents. He said they are short people and would like to ask if anyone is interested in joining. He wanted to invite the Mayor and Council to a meeting on May 21<sup>st</sup> at 6:00PM in Rawlins to discuss a fire district within the county.

SCWEMS: Board Members Melisa Sikes and Mark Kostovny addressed the Council. Representative Sikes said they had 3 calls last month. There are only 2 EMT's in town at this time but they are finishing up an EMT class on the 27<sup>th</sup> and Elk Mountain has a person taking the class. The Mayor had attended the County Commissioners meeting and asked that Board Member Kostovny tell the Council what he had reported to them at that meeting. Kostovny gave a brief history of SCWEMS and how it came about. The Board has had some discussion with Hanna to reopen the Joint Powers Board Agreement to allow them to become a

participating agency. He told the Council that the Board had lowered the cost in the service agreement they have with Hanna so it is in line with the participating agencies but it was the Board's recommendation to not open the JPB agreement. He explained one of the reasons not to open the agreement has to do with the State EMS Office and how they view changes in JPB agreements. **Cm. Page made a motion that the Town chooses not to open the agreement;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. Kostovny thanked the Council for their continued support of SCWEMS.

Water: Water Superintendent Eastman said the consumer confidence report is out and he will be distributing it to various places in town. He told the Council he attended the WARWS conference in Casper. He received hours to renew his wastewater certificate and some hours toward his water certification. He told the Council the analyzers have been repaired.

Zoning: No Reported.

Public Works: Public Works Director Martinez was unable to attend the meeting but had a written report for the Council. Director Martinez said the water project is on schedule and he has had regular Thursday progress meeting with the engineer, project manager and Superintendent Eastman. He felt the town needed to establish an exercise program with all the valves in town and address the non-functioning ones. The equipment is running fine and the parts for the dump truck have been ordered. The bathrooms are open and water turned on at the park. The Director did a comparison to the repair or a rebuild of the Kiosk. He felt it would be more cost effective to do a repair. There are some issues at the water tanks they are working on. He had a meeting with Mark Court, Rural Water Specialist and Rick Allen from Biolyneus and went over lift station operations for the sewer lagoon. The Director attended a day of training at WARWS conference in Casper. He is continuing to organize the shop.

HCJPB: Representative Grillo told the Council that the JPB purchased new cutter blades and tabled the discussion on funds investing. They approved bills in the amount of \$7,773.68. They will have to replace and relocate the well that collapsed. Funds to help with this will come from WDEQ. Representative Grillo is researching different avenues to peruse for the landfill closure. He mentioned a transfer station, using waste for electricity and liquid fuels with a potential involvement from the University of Wyoming. This research is forth coming and he will present his findings at that time. Grillo told the Council that there was no increase to the Town's fees in the next FY budget. **Cm. Meyer made a motion to approve the HCJPB Budget;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Abstaining, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. Clerk Crane ask Cm. Hobbs about the discussion of the Town placing CDW waste at no cost to help build the slope in the landfill. She said that the Town would still have to pay the \$35.00 unsorted waste and the \$12.00 sorted.

Park Board: Park Board Member Kissinger told the Council they had just completed their first meeting of the season. A cleaning schedule has been set and there will be a cleanup day at the park on Monday May 26<sup>th</sup>. He ask if they could use the Towns mower and weed eater. The Mayor approved the use by adults only. The Board is putting together their summer activity list which could include talent show/karaoke, horseshoe tournaments, ice cream social, free fishing day, etc. Board Member Kenneda presented the grant request to the CCSD#2 Rec. Board for the storage shed to be used at the park. The Cobb Cabin discussion is at a standstill until more is known about it. They also discussed a mowing schedule, getting the ice rink liner put away and grading the area around the volleyball court for easier maintenance. They plan on getting flyers out to the residents this month. The Board also finished their goals and mission statement.

Cemetery Board: The Mayor said the sign at the entrance had been corrected. The Cemetery Board held a meeting May 1<sup>st</sup>. They are working on a cemetery plot overview ledger, designating an area for cremation burial only and making section signs for each row.

Juvenile Services: The Juvenile Service Director has made a request for funding from the Town. This will be discussed at the budget workshop.

CCEDB: The Mayor said at the last meeting they had an update on the Rawlins Wal-Mart store. With the lack of customer interest in the proposed rail spur they will be putting their efforts into a more substantial project. The Merc did a

presentation and requested the rental rate remain the same; the Council left their rent at the present rate. There was also a fundraising discussion.

CCVC: Representative Crane said she attended a 2 day workshop in Rawlins to discuss the lodging tax, budget and marketing. The CCVC will be doing a monkey survey to lodgers, businesses and the general public for input on the proposed increase in the lodging tax. The next meeting is in Encampment on May 21<sup>st</sup>.

**TREASURER'S REPORT:** Treasurer Crane recommended to the Council to approve the April treasurers report as presented. **Cm. Hobbs made a motion to approve the April treasurers report;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane recommended ratifying and paying the bills in the amount of \$35,047.24. **Cm. Meyer motioned to ratify and pay the bills from April 15<sup>th</sup> thru May 12<sup>th</sup> in the amount of \$35,047.24;** Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**CORRESPONDENCE:** Wyoming Department of Revenue, WAM, Euclid

**OLD BUSINESS:** Specific Purpose Water Project: Dan Ferrin, PMPC updated the Council on the Transmission Line, WyDot Loop and Metering Piping Project. Westwood Curtis will start pressure testing and flushing water lines on the WyDot loop. After the Bac-T results are returned and satisfactory they will tie in the water line at Balsam and Willow and start connecting services to the new line. Clean up will start after that on the WyDot and Toth areas. Mr. Ferrin ask the Council for a Change Order in the amount of \$6,606.00 for geo-grid fabric and 12" of crushed base to be located on East Main Street. The Mayor explained he had spoke with the contractors and they felt there was a need for this fabric to be placed for the integrity of the street. **Cm. Hobbs made a motion to approve Change Order #1;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. Mr. Ferrin has ask the contractor to evaluate the valves throughout town and estimate the cost of doing the valve exercise. Cm Meyer ask if there would be any problem with the VFD flushing hydrants on Thursday. Ferrin didn't see a problem with the flushing.

CCCOG & the 5<sup>th</sup> Penny Tax: The educational poster has been approved and pictures submitted. The committee decided to put a thank you in the area papers after the election as had been done in previous years. The next meeting for CCCOG is May 28<sup>th</sup> with elections of officers.

**NEW BUSINESS:** Demolition of the IOOF Building: It was determined that the cost of removing the IOOF Building be taken from the engineering line item in the budget. **Cm. Page made a motion to do the demolition in house;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. Fire Chiefs Sherwood and Lewis discussed using the building as training during the demo but not being able to burn it down.

Kiosk and Veteran Memorial Discussion: This was tabled at the last meeting until more information could be found. Cm. Page ask that a committee be formed for more official input on the project. It was decided to form the committee and it will be brought back up at the next meeting.

Flood Plan Review: The Mayor, Cm. Meyer, Fire Chief Sherwood and Cm. Page reviewed and updated the flood plan. They need a volunteer to coordinate with the senior residents if there was impending danger of flooding.

WAM Resolutions: WAM sent resolutions for the Councils review that will be voted on at the convention in June.

WAM Voting Delegate: A delegate will be appointed if someone from the Council is going to the June Convention in Casper.

River Study: The Mayor met with representatives from Stantec and Wildland Hydrology to discuss a river study. In order for the Town to secure grants for restoration on the Medicine Bow River it is necessary to do a study.

Clean-up Day: On Saturday, June 21<sup>st</sup> the Town's will have its annual cleanup day.

Budget Workshop: A budget workshop and special meeting is scheduled for June 2<sup>nd</sup>. The special meeting will include 1<sup>st</sup> reading of the budget and the Trading Company's liquor license.

HEM Yearbook: **Cm. Hobbs made a motion to purchase advertising in the HEM Yearbook for \$40.00**; Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Page made a motion to adjourn the meeting at 8:05 P.M.**; Cm. Hobbs seconded the motion, all Council Members present voting Aye none Opposed.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor