

RECORD OF PROCEEDINGS

THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, JUNE 9, 2014 IN THE TOWN HALL COMPLEX

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:35p.m. Pledge of Allegiance was recited.
Council Members present at roll call:
Cm. Angie Hobbs
Cm. Janeen Jones
Cm. Robert Meyer
Absent: Cm. John Page
Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent
Gary Martinez, Public Works Director
- CITIZENS/VISITORS: Al Santilli, Linda Edmonds, Ellen Meyer, Barb Pijanowski, Jon Anderson
- APPROVE AGENDA: Mayor Irene asked for approval of the agenda. Cm. Meyer ask to add the discussion on the Brown House under Old Business. **Cm. Jones made a motion to approve the agenda as amended;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the May 12, 2014 Regular Meeting Minutes. **Cm. Hobbs made a motion to approve the May 12th Regular Meeting Minutes;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Abstain, Cm. Meyer Aye, Cm. Page Absent, motion carried. Mayor Irene asked for approval of the June 2, 2014 Special Meeting/Hearing minutes. **Cm. Jones made a motion to approve the June 2nd Special Meeting/Hearing Minutes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: Linda Edmonds asked about the siren on Fir and Main Street. She inquired about the frequency of use. Cm. Meyer told her that they don't use it for their weekly meeting anymore and only test it periodically. Al Santilli had a letter he presented to the Mayor regarding some concerns on Balsam Street.
- REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Juvenile Services, CCEDB, CCVC, CCOG
- Fire Dept.: Cm. Meyer told the Council that they are doing fire training and at this time the department has 13 members. He said the department could use more volunteer firemen.
- SCWEMS: Board Members Melisa Sikes was unable to attend the meeting. Clerk Crane presented a letter the Town had received from the County Commissioners regarding the JPB agreement.
- Water Department: Water Superintendent Eastman said they had problems with two hydrants that have been fixed. There was a problem with the deterioration of bolts on some of the valves in the Johnson Addition so he was going to order some stainless steel bolts to have on hand. The new Solar Bee has been ordered for one of the tanks. The driveway gate is fixed at the water treatment plant.
- Zoning: Reported one building permit issued
- Public Works: Public Works Director Martinez told the Council that they have been exercising the water valves throughout town. He told the Council the dump truck has been repaired. He has signage to designate the compartments on the trash trailer so it is more user friendly when residents are placing items on the trailer. He asked about restaging the sandbags placed in front of the burn pile at the fire hall. Mayor Irene said he would check with John Zieger to see if Saratoga was in need of them before moving. He gave an update on the dumpster pads and thought they could be completed with little cost. The Mayor ask him to check with WyDot on any available materials. The Director said he looked at the weight room in the fire hall to see about installing an exterior door. He was going to get an estimate for the gas tank electrical and see if it would be necessary to move any wiring for the door installation. The Mayor ask that mosquito spraying be scheduled and chemicals ordered.
- HCJPB: Representative Hobbs said the Board had election of officers. The officers are Chairman Leonard Gonzales, Vice Chairman Toby Smith, Secretary

Marcia Beals and Treasurer Angie Hobbs. They approved bills in the amount of \$7239.00.

Park Board: Park Board Member Barb Pijanowski told the Council that at their last meeting they motioned to charge a \$25.00 deposit to reserve the pavilion and would refund \$15.00 when the park was cleaned after the event. She said they failed to tell the Clerk of the motion and she has already reserved the park for various events. Clerk Crane said this could be a bookkeeping nightmare and the park has always been available to the public so if they were to charge people would just use it and not reserve it which could conflict with reserved parties. Barb said their main concern is how the park is left after a function with the trash cans full and garbage in the park. She felt the Park Boards member's jobs weren't to clean the park and ask if the Public Works could empty the garbage cans. Martinez said he would load the trash bags and place them in the dumpsters. The Town has had reports of the toilets being plugged and have found grass, sand and excessive tissue in the toilets. The Mayor ask if Martinez would look into changing out the flushers so there would be more water going into the bowl. She said the Board thought that the use of surveillance cameras on the exterior of the building would be a good safety measure. She asked about the Cobb Cabin, the Mayor said he hoped by next meeting they would have a better idea on how to proceed with it. They are in hopes of getting a handicap ramp for access to the river. It was discussed that Job Corp has people who do those types of projects free to communities. They also discussed funding for the river study that could open up the possibility of trails or a river walk. Barb commended the great job Paul, Crystal and Haley Clark were doing with the park lawn and sprinkler system. She said there are 3 board vacancies up for appointment.

Cemetery Board: Clerk Crane said she had received comments on how nice the cemetery looked for Memorial Day.

Juvenile Services: No Report

CCEDB: Clerk Crane said she had received an invitation to the EDB Roundtable being held in Rawlins. Cm. Jones and Meyers expressed interest in attending.

CCVC: Representative Crane said there is a survey out on Monkey survey for the general public, businesses and the lodging industries in the county to see how much is known about the CCVC and if they feel they should ask for an increase in lodging tax on the November ballot. The CCVC would like everyone's input.

CCCOG: The Mayor said the Council had election of officers at the last meeting. Linda Wagner of Hanna will be the Chair and Kenda Colman of Medicine Bow will be the Vice Chair. It was discussed to hold the COG meetings in Rawlins on a regular bases instead of traveling to all the communities in the county. The 5th penny posters, buttons and card have been distributed to the municipalities.

TREASURER'S REPORT: Treasurer Crane told the Council that she had a problem she needed to correct with the P&L report but that all the accounts reconciled and balanced with the bank and WyoStar. She recommended to the Council to approve the May treasurers report as presented. **Cm. Jones made a motion to approve the May treasurers report;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.

BILLS TO BE PAID: Treasurer Crane recommended ratifying and paying the bills in the amount of \$352,136.73. **Cm. Hobbs motioned to ratify and pay the bills from May 13th thru June 12th in the amount of \$352,136.73;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.

CORRESPONDENCE: 4-DEQ, Carbon County Clerk, City of Rawlins, Wyoming Water Development Commission, ISC, MT&P, Wyoming Rural Development, Circle S Aviation LLC. Carbon County Impact Assistants, EDC Roundtable, County Commissioners.

OLD BUSINESS: Specific Purpose Water Project: Jon Anderson, PMPC updated the Council on the Transmission Line, WyDot Loop and Metering Piping Project. Westwood Curtis is finishing up the project and should be done by end of the month. Mr. Anderson ask the Council for a Change Order in the amount of \$13,762.36 for miscellaneous items including pipe to complete tie-in on east side of bridge, hydrant removal, sanitary service cleanout, water valve exercising, water valve extension, straightening two existing water valves and two water main breaks.

Cm. Jones made a motion to approve Change Order #2 in the amount of \$13,762.36; Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried. Mr. Anderson addressed the bolt failure on the top of the valve housings and recommended to have a supply of stainless steel bolts on hand and at least two 6" valves in case of valve failure. Going through and replacing all the bolts on the valves would cost in excess of \$100,000.00. Director Martinez told the Council that he would suggest using cold patch to correct the area around the valve collar. The Mayor ask that Martinez find and bring in more cold patch to replace what is being used and for road repair.

5th Penny Tax Update: Cm. Hobbs will be attending the meeting via teleconference on the 18th.

Kiosk and Veteran Memorial Discussion: This item remains tabled.

Community Center Discussion: The Council discussed the Open House at the 202 Bridge Street residence. It was decided to have the tour of the property on June 23rd if it worked with the homes tenants and to continue the meeting at the Senior Center. The public will be encouraged to attend and bring their input. We will be inviting Pat Robbins with the Wyoming Business Council and Cindy Wallace with the Economic Development Council for their take on grant funding. Mailer will be sent to all box holders informing of time and the agenda.

NEW BUSINESS:

2nd Reading FY 2014-15 Budget: **Cm. Jones made a motion to approve the FY 2014-15 Budget on 2nd reading;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried. **Cm. Hobbs made a motion to pass Resolution 14-6-9 A RESOLUTION AMENDING BUDGET ORDINANCE #13-01 FOR THE TOWN OF ELK MOUNTAIN, WYOMING FOR THE FISCAL YEAR OF JULY 1, 2013 THROUGH JUNE 30, 2014;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.

Frenchman Valley Coop Propane Contact: **Cm. Jones made a motion to contact with Frenchman Valley Coop for a Fixed Price Contract at \$1.80 per gallon for 5400 gallons with the additional Max Price Contract;** Cm. Meyer seconded motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.

Fire District Update: Mayor Irene attended the Fire District Meeting along with Bill Sherwood, Ryan Lewis and Robert Meyer. He explained to the Council that this is something that would have to go before the voters because it is a request for a mill levy and they were presented 2 options in forming a fire district.

HEM Sports Calendar Advertising: **Cm. Jones made a motion to advertise on the HEM Sports Calendar for \$55.00;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Absent, motion carried.

Carbon County Weed & Pest Spray Day: Clerk Crane told the Council that the annual white top spray day would be June 24th with a back up rain day on the 26th. There is a signup sheet in the Town Hall. She had contacted Reece Irvine about spraying the lagoon, water treatment plant, well sites and park. The W&P had contacted Chief Sherwood about setting up an office in the fire hall. They had talked about using a corner of the training room/kitchen. Clerk Crane said with the limited space and multiple uses of that area and lack of privacy they should consider using a portion of the office space so they could lock the door when they are not there.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Jones made a motion to adjourn the meeting at 9:00 P.M.;** Cm. Hobbs seconded the motion, all Council Members present voting Aye none Opposed.

Clerk

Mayor