

## RECORD OF PROCEEDINGS

### THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, JANUARY 12, 2015 IN THE TOWN HALL COMPLEX

**CALL TO ORDER:** The meeting was called to order by Council Member Angie Hobbs at 6:30p.m. Pledge of Allegiance was recited.

**OATH OF OFFICE:** Oath of Office was administered by Clerk Crane to Mayor Morgan Irene, Council Member Joseph Grillo and Council Member Robert Meyer. Following the swearing in the meeting was turned over to Mayor Irene who called for roll call.

Council Members present at roll call:

Cm. Joseph Grillo  
Cm. Angie Hobbs  
Cm. Robert Meyer  
Cm. John Page

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent  
Bill Sherwood, Fire Chief

**CITIZENS/VISITORS:** Al Santilli, Linda Edmonds, Ellen Meyer, Dan Ferrin, Ken Schwerdt, Tammy Page

**APPROVE AGENDA:** Additions to the agenda included a Council goal setting retreat/workshop and change to the next council meeting. Mayor Irene asked for approval of the agenda as amended. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**APPROVE MINUTES:** Mayor Irene asked for approval of the December 8, 2014 Regular Meeting Minutes. Cm. Grillo noted that under the HCJPB report that he presented the information to CCOG not the JPB. Cm. Meyer stated that only 4 firemen were taking the training not the 6 mentioned in the Fire Department Report. **Cm. Page made a motion to approve the December 8, 2014 Regular Meeting Minutes as amended;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Abstained, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**CITIZENS ADDRESSING  
THE COUNCIL:**

Dan Ferrin with PMPC told the Council that PMPC has been purchased by Engineering Associates. The buyout will expand services that PMPC didn't previously offer in house. Mr. Ferrin introduced Ken Schwerdt and told the Council he would be the town's contact within the company.

**REPORTS:**

Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Juvenile Services, CCEDB, CCVC, CCOG

Fire Dept.: Chief Sherwood said they had been working on the trucks and had responded to various ambulance calls. It may be necessary to change their meeting date to Tuesday because of a conflict in classes being held at the fire hall. The Chili Cook-off took in an estimated \$850.00 with one of the firemen's wife winning the quilt.

SCWEMS: Representative Sikes was not it attendance. No report.

Water Department: Water Superintendent Eastman wanted to thank Bill Sherwood for his help when he was gone. He had checked the lagoons but it was pretty snowed up to drive all the way in. The Mayor ask Superintendent Eastman if there were any items he needed for the water plant. Eastman said they could use a back up peristolic pump for the chlorine system. The Mayor ask if he plans on using the tab system as the backup. Eastman said he plans to get it up and running to test it out. The Mayor said Mr. Ferrin had got the proper permits for the chlorination system and the items needed were being ordered.

Zoning: No report.

Public Works: The Mayor thanked Cm. Page and Bill Sherwood for plowing snow. He told the Council that the Spanish Club from HEM helped to clean and organize the Veteran Street building. He emptied the trash trailer and noted that some signage needed to be added to inform residents of the cost of disposing certain items. The Mayor ask the Clerk to look into getting some informational signs made. There is a roll of plastic liner in storage that was purchased over 4

years ago for flood control and the Mayor ask for ideas for its use now. He also found some items that Superintendent Eastman needed to go through to make a decision on disposal. He ask the Council what they would like to do with the Haskell barriers stored in the building. After a discussion **Cm. Meyer made a motion to first contact John Zeiger to see if he knows of someone that can use them if not then check with CCOG to see if they know of anyone;** Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. The Mayor ask the Council if they would like him to look into hiring someone to drive the garbage truck until a replacement is found for the Public Works position. **Cm. Grillo made a motion to hire a relief garbage truck driver;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

HCJPB: Cm. Hobbs told the Council that the Board's last meeting was in Medicine Bow. Roto-mill has been delivered to the landfill. The Board approved bills in the amount of \$24,994.15. The well project will be reimbursed at a 50% match. Representative Grillo upated the Board on the waste to energy project. Cm. Hobbs said the landfill manager was requesting all towns to please bag their garbage before deposing and ask that the Clerk include the request in the town newsletter.

Park Board: The Mayor removed the sign that had blown over from the front of the park.

Cemetery Board: No Report.

Juvenile Services: No Report.

CCEDB: The Mayor reiterated that there was a need for a representative to this board and anyone interested please contact him.

CCVC: Board Member Crane told the Council that she is scheduled to work the CCVC's booth at the Denver Sports Expo January 16<sup>th</sup> through 18th.

CCCOG: No report.

**TREASURER'S REPORT:** Treasurer Crane discussed moving budget line items with the Council. **Cm. Hobbs made a motion to move funds from the line item Dues and Memberships to a new line item Museum Board in the amount of \$1000.00;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. Treasurer Crane recommended approving the treasurer report as presented. **Cm. Hobbs made a motion to approve the treasurers report as presented;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane recommended ratifying and approving bills to be paid in the amount of \$28,452.11. **Cm. Page motioned to ratify and pay the bills from December 9<sup>th</sup> thru January 12<sup>th</sup> in the amount of \$28,452.11;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**CORRESPONDENCE:** Fortner, Bayens, Levkulich & CO, Don Ljungblad, Joyce Menke, Tammy Page, Bill Jones, City of Laramie, Assurant Health, WAM, MTP&CO., SLIB, WyDot, State of Wyoming Dept. of Audit, Rawlins National Bank, CCSD#2 Rec Board

**OLD BUSINESS:** Liquor License Ordinance-Code Amendment-3<sup>rd</sup> Reading: **Cm. Grillo made a motion to pass ORDINANCE NO. 14-11-10 AN ORDINANCE AMENDING ELK MOUNTAIN MUNICIPAL CODE TITLE 3 BUSINESS AND LICENSE REGULATIONS, 3-1-8 HEARING ON APPLICATION TO REFLECT AN AMENDMENT TO THE WYOMING STATE STATURE § 12-4-104(a), LIQUOR LICENSE PUBLICATION OF NOTICE on 3<sup>rd</sup> reading;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Christmas Decorations: The Mayor said he had taken down the majority of the decorations and all that was left was the front of the town hall, the bridge and the train in the park. He ask for volunteers to finish the removal. Cm. Grillo and Meyer said they would finish the removal. The town needs to purchase some bins for storage of the bridge decorations.

Public Works Applications: The Town has received some applications for the public works position. The Mayor ask the Council if they would like to take part in the interviews. The Council said they would like face to face interviews with the prospective applicants. The Mayor said he would set up the interviews.

WyDot BROS Project-Summary Appraisal and Permits: The Town received the Construction Permits for the Medicine Bow River Bridge Project. WyDot has offered the town the sum of \$15,890.00 for the permitting and damages to real estate. **Cm. Page made a motion to sign the agreement with WyDot:** Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

NEW BUSINESS:

Mayor Appointments- Mayor Irene appointed Cm. Page as Mayor Pro-tem, Linda Crane a Clerk/Treasurer and Pat Eastman as Water Superintendent.

Mayor Appointments to the Museum Board- Mayor Irene appointed Joyce Menke, Tammy Page and Bill Jones to the Museum Board. Clerk Crane said they plan to have their first organizational meeting January 14<sup>th</sup>.

Rawlins Nation Bank Depository Designation –Resolution 15-1-12: **Cm. Meyer made a motion to approve Resolution 15-1-12 designating Rawlins National Bank the Town’s depository;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

CCSD#2 Recreation Board Grant: Clerk Crane told the Council that the Rec Board gives funds for museums in the district and the applications for the grant needed to be in by February 15<sup>th</sup>. She will bring the information to the Museum Board at their meeting. The Clerk ask the park board members present if they were interested in applying for the CCSD#2 Recreation Board Grant. They suggested contacting Chairperson Clark about the grant. There was a discussion on the lease with Elk Mountain Real Estate for a space in their Oak Street building to house the museum. **Cm. Hobbs made a motion to have the Mayor sign a 6 month lease with Elk Mountain Real Estate;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

WyoStar and Bank Signature Card: **Cm. Page made a motion to remove Janeen Jones and add Joseph Grillo to the Rawlins National Bank signature card;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Abstained, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Hobbs made a motion to remove Janeen Jones and add Joseph Grillo to the WyoStar account;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Abstain, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Hobbs made a motion to remove Janeen Jones and add John Page to the Federal Reserve Bank signature card;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Abstain, motion carried.

Council Goal Setting Workshop/Retreat: The Mayor ask the Council if they were interested in having a goal setting workshop. After a discussion it was decide to schedule one and the Mayor would check on meeting dates and places.

Change Date of Regular Schedule Council Meeting: The regularly schedule February 9<sup>th</sup> meeting will be changed to February 16<sup>th</sup>.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Hobbs made a motion to adjourn the meeting at 7:34 P.M.;** Cm. Meyer seconded the motion, all Council Members present voting Aye none Opposed.

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Clerk

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Mayor