

RECORD OF PROCEEDINGS
REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, NOVEMBER 9, 2015
IN THE TOWN HALL COMPLEX

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:30P.M. Pledge of Allegiance was recited.
- ROLL CALL: Council Members present at roll call:
Cm. Joseph Grillo
Cm. Angie Hobbs
Cm. Robert Meyer
Cm. John Page
Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, Rory Neuman, Public Works Director
- CITIZENS/VISITORS: Bill Sherwood, Al Santilli
- APPROVE AGENDA: **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the October 14, 2015 Regular Meeting Minutes as amended. **Cm. Grillo made a motion to approve the October 14, 2015 Regular Meeting Minutes;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Abstain, Cm. Page Abstain, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: No one addressed the Council.
- REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Museum Board, Juvenile Services, CCEDB, CCVC, CCCOG, LEPC
- Fire Dept.: Cm Meyer reported to the Council that they have had 8 calls for varying reasons this last month. Meyer completed the ISO survey report. Bill Sherwood replaced a relief valve on one of the engines and stated that they needed to make some repair on Engineer #1 and the air compressor. There are two new department members; Chris Fierro and Craig Mustard. The Annual Chili Cook-off is scheduled for December 12th with caroling at 5:00PM and the cook-off at 6:00PM.
- SCWEMS: The attorney has reviewed the amendment to the SCWEMS JPB Agreement. After the document was reviewed by all the entities attorneys Medicine Bow has some changes they would like to see.
- Water Department: Water Superintendent Eastman told the Council that Engineering American came and placed the gaskets on the tank hatches. They also placed a camera in the tank for an inspection. We should be receiving a report on their findings. EA will be back to fix the supply lines in both tanks. The Solar Bee mixer has been removed from the tank for repair. Eastman has not ordered the new perisolic pump system as of meeting time. Clerk Crane told the council that Karen Heath, back up operator would be over on Friday to go over the water system with Eastman. The council received a letter from Ken Casner concerning the water shut off during the bridge project. After discussion the council decided the Mayor would respond to Mr. Casner's letter about the subject matter contained in the letter.
- Zoning: Nothing to Report
- Public Works: Public Works Director Rory Neuman told the Council that the radios sent to Timberline for reprogramming were back and installed. He installed the traffic mirror on the curve of Veteran Street. Neuman has preformed service maintenance on the town vehicles. The bolts for the fire hydrants have been ordered. Neuman told the council that when residents are turning on and off their meters without calling the water superintendent or Public Works they are ripping out the fire fly cords that send readings to the town gateway. He has also found some hazardous materials placed on the trash trailer and would like to request that anyone doing so would let the town office know. There is no problem in disposing of the items on the trailer but after it starts to fill up it is hard to know what is under the trash. Not knowing what is there can be dangerous for landfill and town personnel. He asked if these items could be addressed in the next town update. There was a discussion on the damaged dumpsters. They would see if the HCJPB would have any need for them and if not contact a salvage company to remove.
- HCJPB: Representative Hobbs told the Council that the HCJPB had to cancel their special meeting with WDEQ and it has been rescheduled to November 17th at 10:00AM

in Hanna. They have received their reimbursement from WDEQ for the well project at the landfill. Marcia Beals resigned her position as board secretary but retained her board seat. Representative Grillo will be the interim secretary until other action can be taken. The board has changed their meeting dates to the first Thursday of the month. The December 3rd meeting will in Medicine Bow. The seller of the dump truck the JPB purchased has misplaced the title so they are waiting on a new one to be issued. Next year the Board will be having meeting with WDEQ every other month. The Board chose Solid Waste of Wyoming as the new engineering firm for the JPB.

Park Board: The Park Board had their last meeting of the year in November. It was confirmed that the pavilion was vandalized with someone shooting out the lights.

Cemetery Board: No Report.

Museum Board: No Report.

Juvenile Services: No Report.

CCEDB: No Report.

CCVC: Board Member Crane told the Council that the Old Pen Prison Board will be submitting a grant to WBC for renovation of the guard's quarters. CCVC will be renting office space from the board when it is complete.

CCCOG: No report

LEPC: Cm. Grillo reported the board meetings will resume in January.

TREASURER'S REPORT: **Cm. Hobbs made a motion to approve the October Treasure's Report;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

BILLS TO BE PAID: Treasurer Crane recommended ratifying and approving bills to be paid in the amount of \$23,427.54. **Cm. Page motioned to ratify and pay the bills from October 13th thru November 9th in the amount of \$23,427.54;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

CORRESPONDENCE: Carbon County Counseling Center, Rawlins National Bank, Caron County Attorney, Beck Consulting, HEM Jr/Sr Yearbook, Denise Brannon, Linda Edmonds, Galen Woelk, Brooke Conner

OLD BUSINESS: Community Center/Phase 1 Update: Clerk Crane updated the council on the community center project. The RFPs on the Public Works Building are not complete. The engineering firm is waiting for the electrical and mechanical designs from West Plain Engineering. When these are done they will submit a Plan Review Packet to the Fire Marshall. The RFPs will go out after that and the design allows for construction to start thru the winter. Justin Terfehr stated he has talked with construction companies that are interested in bidding and looking for work thru the winter/late spring. The initial configuration of the office/bathroom had to be changes to be ADA compliant.
SCWEMS First Amendment to JPB Agreement: The County Attorney had the amended agreement for the Mayors signature but since Medicine Bow did not plan on signing it was decided to table the topic until there was a consensus of the entities. **Cm. Page made a motion to table the signing of the SCWEMS First Amendment to JPB Agreement;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

NEW BUSINESS: Park Board Appointments: Mayor Irene appointed Denise Brannon to the Park Board for another term. Linda Edmonds declined reappointment for another term. There is an opening on the Board and the opening will be posted.

Designate Town Depository: **Cm. Grillo made a motion to sign Resolution 5-11-9; a RESOLUTION DESIGNATING DEPOSITORIES FOR THE DEPOSITING OF PUBLIC FUNDS FOR THE TOWN OF ELK MOUNTAIN, WYOMING;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

HEM Yearbook Advertising: **Cm. Page made a motion to purchase a quarter page ad in the HEM Yearbook for \$45.00;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Carbon County Multi-Hazard Mitigation Plan Resolution #15-11-9A: The Council did not have adequate time to review the Multi-Hazard Plan. **Cm. Meyer made a motion to table the resolution;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye,

Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. Cm. Meyer will post the plan on the town's website so the Council and public can review.

Executive Session: **Cm. Page make a motion to go into executive session for matters concerning customer information at 7:39PM;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Meyer made a motion to come out of executive session at 8:16PM;** Cm. Grillo seconded motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Hobbs made a motion to approve, sign and seal the executive session minutes;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Meyer made a motion to send a certified letter to the customer stating the Council decision;** Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Page made a motion to adjourn the meeting at 8:20PM;** Cm. Meyer seconded the motion, all Council Members present voting Aye none Opposed.

Clerk

Mayor