

RECORD OF PROCEEDINGS

**REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, SEPTEMBER 12, 2016
IN THE TOWN HALL COMPLEX**

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30P.M.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs

Cm. Joseph Grillo

Cm. Robert Meyer

Cm. John Page

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, Rory Neuman

CITIZENS/VISITORS: Al Santilli, Nancy Casner, Ken Casner, Susan Havers, Judy Redding, Bill Sherwood, Shelly Bradford, Devin Jones

APPROVE AGENDA: **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

APPROVE MINUTES: Mayor Irene asked for approval of the August 8, 2016 Regular Meeting Minutes. **Cm. Grillo made a motion to approve the August 8, 2016 Regular Meeting Minutes as amended;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Abstain, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

CITIZENS ADDRESSING
THE COUNCIL:

Devin Jones with Sunrise Engineering gave the Council a presentation and price quotes on the proposed GIS System.

REPORTS:

Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Museum Board, Juvenile Services, CCEDB, CCVC, CCCOG, LEPC, Bridge Update

Fire Dept.: Cm. Meyer told the Council that in August there were 11 calls. The Department did Fire Prevention Week at the Elk Mountain Elementary School. They burnt the burn pile behind the fire department. Hanna Fire and Elk Mountain did cross training in Elk Mountain.

SCWEMS: Clerk Crane read a report from Representative Sikes. She stated the challenges facing SCWEMS are retention and morale. Chairman Steward created several committees to work on improving the service. The Hanna station has been covering the north end for the last month. Medicine Bow is out of service and the Elk Mountain station is short EMTs.

Water Department: Water Superintendent Eastman told the Council that Timberline came and worked on the SCADA and it seems to be functioning better. He has ordered the bottles to do the annual water sample. Eastman told the Council that the GIS that Sunrise would be a nice improvement for the town. He suggested the Council close out the Specific Purpose Tax after receiving the invoice for Timberline. A letter from the town is all that's needed to close out our portion of the tax.

Zoning: No Report.

Public Works: Public Works Director Rory Neuman told the Council the materials for the new building came but because of the fire permit they could not start construction. He has ordered the parts for the sewer and water lines and plans to get a system stubbed into the new building site. The lagoon is running fine. The plan is to blow out the park lines and winterize end of September first of October. It is time to flush hydrants again so he will be working on that. He is also winterizing the town's vehicles.

HCJPB: Representative Grillo told the Council they had approved bills for August in the amount of \$20,277.63 and September in the amount of \$19,846.85. The Council and Representative Grillo and Redding had a discussion on the engineer's updated scope of work. Options were discussed and the Council told the representatives to move forward with option #4 with the condition it stays on or below the \$35.00 a household range. Representative Grillo will be gone thru the January meeting so he will resign his seat on the HCJPB at the October meeting and the Mayor will appoint Council Member Hobbs to fill in as the voting member.

Park Board: Park Board Member Redding said the Labor Day turnout was good but the parade lacked entries. There was a discussion that many people are out of town on that weekend and it may be a good idea to do an Elk Mountain Day sometime during the summer on a less busy weekend. The Butcher Block in Laramie donated all the pulled pork for the picnic.

Cemetery Board: No Report.

Bridge Update: The Mayor talked with Dietzler about the adjustment in the bill for placing the rip rap. It appears most of the punch list item for the bridge projects have been taken care of.

Museum Board: The Museum Board had their meeting September 8th. There was discussion on the historic walking trail and they are looking into the cost of the project. New winter hours started September 5th will be open by appointment until May. Next years hours will be open Tuesday through Saturday from 11-3PM. Board Member Page will be talking with the elementary school about the possibility of coming and presenting the history of the items in the museum to the students. They reported all the items in the museum have been photographed and inventoried.

Juvenile Services: No Report

CCEDB: No Report

CCVC: Representative Crane told the Council she would be attending the WLRA Conference the 21st-24th. Megan would be covering the office. She gave some of the stats on spending in Carbon County and the State and numbers of visitors to our area.

CCCOG: The next meeting will be Wednesday in Hanna.

LEPC: Cm. Grillo and Cm. Meyer attended the LEPC meeting. They are finishing up the THIRA plan so everyone is in good standing for future disasters aid. There was a discussion on some of items in the works.

TREASURER'S REPORT: Treasurer Crane told the Council that there was an error in the expense line items for the July Treasurers Report. The error didn't change the bottom line of the original Treasurers Report, the P&L or the Balance Sheet. Crane included the corrected report in their packets. **Cm. Hobbs made a motion to approve the August Treasure's Report;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

BILLS TO BE PAID: Treasurer Crane recommended ratifying and approving bills to be paid from August 9, 2016 thru September 12, 2016 in the amount of \$ \$37,512.56. **Cm. Grillo motioned to ratify and pay the bills from August 9, 2016 thru September 12, 2016 in the amount of \$37,512.56;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

CORRESPONDENCE: Clerk Crane mentioned correspondence was light and if anyone had any questions about what was received.

OLD BUSINESS: Community Center/Phase 1 Update: The site is leveled and prepared for the new PW building. A new water meter pit and sewer connect will be installed for the new PW Building and the old building. The Library Committee is starting on the local fundraising for the library renovation.

3rd Reading of the Revised Animal Ordinance 12-01-A: **A motion was made by Cm. Page to accept and pass on 3rd reading Animal Ordinance 12-01-A;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

2nd Reading Ordinance No. 16-02 Designating Street Address 101 Spruce and Public Comment Period: Comment was made that the address should be West Spruce. **Cm. Hobbs made a motion to accept Ordinance No. 16-02 Designating Street Address 101 West Spruce Street on 2nd reading;** Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. 3rd Reading and Public Comment will be at the October Regular Council Meeting.

2nd Reading Ordinance No. 16-03 Designating Street Addresses 106 & 108 Bridge Street and Public Comment Period: No comments taken. **Cm. Grillo made a motion to accept Ordinance No. 16-03 Designating Street Address 106 & 108 Bridge Street on 2nd reading;** Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. 3rd Reading and Public Comment will be at the October Regular Council Meeting.

2nd Reading Ordinance No. 16-04 Increase in Liquor License Fees and Public Comment Period: Ken Casner made comment on the increase to the license fee. He stated he knew that the Council has the right to raise fees within statute but felt that the licensees were not properly notified of the proposed ordinance. He stated he felt that it would have been professional courtesy to notify the two licensees in town before have a public 1st reading. Susan Havers left the meeting before the comment period but ask Mr. Casner to present for public record her written comments to the council which Mr. Casner did. **Cm. Hobbs made a motion to increase the towns' Annual Retail Liquor License Fee to \$650.00 on 2nd reading;** Cm. Meyer seconded motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. 3rd Reading and Public Comment will be at the October Regular Council Meeting.

Dump Truck Clutch Quotes: Public Works Director Neuman told the Council he had received quotes from \$2,000 to \$2,500 to replace the clutch in the dump truck. The Council discussed the expense could be covered under contingency since it was not budgeted for. **Cm. Grillo made a motion to repair the dump truck for \$2,500.00;** Cm. Page seconded the motion; discussion followed on a possible cost overrun and a not to exceed amount. **Cm. Grillo amended his motion to include the repairs to not exceed \$3,500.00;** Cm. Page seconded; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Bridge Landscaping and Lights: There was a discussion on the amount of light the bridge and surrounding area has with the new street lights. The Council ask Clerk Crane to discontinue two of the old street lights one on East Main and one on Bridge Street. Cm. Grillo wanted to continue the discussion on some landscaping rock near the fire hydrant on Bridge Street near the bridge entrance. He said vehicles are cutting the corner and some of the rip rap rock could be used to landscape the area and protect the hydrant. **Cm. Grillo made a motion to use no more than 6 rocks to landscape the area;** Cm. Hobbs seconded motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

NEW BUSINESS:

Riverside Consensus Resolution: **Cm. Hobbs made a motion to approve the Riverside Consensus Resolution;** Cm. Page seconded motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

EXECUTIVE SESSION:

None needed

ADJOURNMENT:

There being no further business to come before the Council, **Cm. Hobbs made a motion to adjourn the meeting at 8:45PM;** Cm. Meyer seconded the motion, all Council Members present voting Aye none Opposed.

Clerk

Mayor